

Internal Memorandum

Public Works Department
Office of the Director (5200)

TO: Professional Services Review Committee **DATE:** August 4, 2020

THRU: Cydra Wingerter

FROM: Chad Nepveux

SUBJECT: **PROFESSIONAL SERVICES REVIEW COMMITTEE**
CALL FOR COMMITTEE MEETING

Please be advised that the meeting scheduled for **Thursday, August 6, 2020 at 8:30 a.m.** in the Public Works Administrative Building – Large Conference Room (1515 E. University Ave, Building A). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

- 1. Project:** **Buchanan Street Garage Repairs**
Requesting Department/Agency: Public Works/CID
Services Requested: Engineer
Scope of Services: Design and development of plans and specifications for the garage repairs
Estimated Fees: \$110,000
Staff/Agency Recommendation: Huval & Associates
- 2. Project:** **Land Appraisal Services**
Requesting Department/Agency: PW/CID
Services Requested: Appraiser
Scope of Services: Appraise parcels and provide appraisal report
Estimated Fees: \$3,500
Staff/Agency Recommendation: Icon Valuation Group
- 3. Project:** **Rails to Trails**
Requesting Department/Agency: Development and Planning
Services Requested: Architect
Scope of Services: Prepare preliminary sketch and rendering of master plan
Estimated Fees: \$5,000
Staff/Agency Recommendation: Designing Women of Acadiana
- 4. Project:** **Elevator/Escalator Full Service Maintenance**
Requesting Department/Agency: PW/Facilities Maintenance
Services Requested: Elevator/Escalator Maintenance
Scope of Services: Semi-annual inspections of elevators and escalators at various LCG buildings
Estimated Fees: \$20,000
Staff/Agency Recommendation: Elevator Technical Services

5. **Project:** **Physician Services**
Requesting Department/Agency: CAO/JDH
Services Requested: Medical Care
Scope of Services: Provide medical care and physical exams to incarcerated juveniles
Estimated Fees: \$14,400
Staff/Agency Recommendation: Dr. Matthew Abraham
6. **Project:** **Main Library Roof Coating**
Requesting Department/Agency: Library
Services Requested: Architect
Scope of Services: Provide plans and specifications for the roof coating project
Estimated Fees: \$6,700
Staff/Agency Recommendation: MBSB Group



Chad Nepveaux

Chair – Professional Services Review Committee