



## Internal Memorandum

Public Works Department  
Office of the Director (5200)

**TO:** Professional Services Review Committee **DATE:** November 3, 2020

**THRU:** Cydra Wingerter

**FROM:** Chad Nepveaux

**SUBJECT:** **PROFESSIONAL SERVICES REVIEW COMMITTEE**  
**CALL FOR COMMITTEE MEETING**

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Please be advised that the meeting scheduled for **Thursday, November 5, 2020 at 8:30 a.m.** in the Public Works Administrative Building – Large Conference Room (1515 E. University Ave, Building A). The purpose of the meeting is to make recommendations to the Lafayette Mayor-President for professional services contract awards for the following:

- 1. Project:** **Government Relations/Delegation Support Services**  
**Requesting Department/Agency:** Mayor-President  
**Services Requested:** Lobbyist/Government Relations  
**Scope of Services:** Provide government relations and delegation support services  
**Estimated Fees:** \$20,000  
**Staff/Agency Recommendation:** **Full Circle Strategies**
- 2. Project:** **Camellia/Settlers Trace Turn Lane**  
**Requesting Department/Agency:** Public Works/CID  
**Services Requested:** Testing  
**Scope of Services:** Material testing services  
**Estimated Fees:** \$8,000  
**Staff/Agency Recommendation:**
- 3. Project:** **Buchanan Street Parking Garage Repairs**  
**Requesting Department/Agency:** PW/CID  
**Services Requested:** Testing  
**Scope of Services:** Test for lead paint  
**Estimated Fees:** \$4,500  
**Staff/Agency Recommendation:** **Ritter Consulting**

A handwritten signature in black ink, appearing to read "Chad Nepveaux", written over a horizontal line.

**Chad Nepveaux**

*Chair – Professional Services Review Committee*