

CHIEF OF PARK POLICE

PURPOSE AND NATURE OF WORK

Position is responsible for coordination of security at Lafayette Consolidated Government's parks, recreation centers, golf courses and campground. Incumbent oversees the Park Police division and manages facility rental contracts. This position receives general supervision from the Parks and Recreation Director.

ILLUSTRATIVE EXAMPLES OF WORK (Note: These examples are intended only to illustrate the various types of work performed by incumbents in this class. All of the duties performed by any one incumbent may not be listed, nor does any incumbent necessarily perform all of these duties.)

Determines need for security at parks, recreation centers, golf courses, and campground and assigns territories to Park Police. Maintains and monitors a schedule for Park Police, including emergency and special duties. Inspects, maintains records of, and assigns vehicle and equipment to Park Police. Participates in patrolling parks and recreation centers and responds to routine and emergency calls. Takes and maintains reports of incidents. Monitors Park Police in the field and keeps contact by radio. Exercises additional supervisory responsibilities of Park Police, such as completion of performance evaluations. Answers complaints from the public regarding enforcement of rules and regulations.

Responsible for rental contracts with Lafayette Consolidated Government's recreational facilities. Coordinates full-time and temporary patrol personnel for special events. Verifies vendors have appropriate licenses. Orders necessary sanitation facilities.

Manages the Park Police division's budget, including personnel, equipment, and vehicle expenditures.

Oversees those completing community service hours at departmental locations. Verifies workers are able to be in areas where juveniles are present.

Performs related work as required.

NECESSARY KNOWLEDGES, ABILITIES, AND SKILLS

Knowledge of law enforcement and crowd control techniques.

Knowledge of the location of all City-Parish parks and recreational facilities.

Knowledge of rules, regulations, and City-Parish ordinances that pertain to recreational programs and facilities.

Ability to establish and maintain a budget for Park Police.

Ability to deal with people in a courteous but firm manner and explain rules, regulations, policies, and procedures.

Ability to coordinate assignments of a security force.

Ability to inspect Park Police equipment and vehicles.

Ability to maintain reports of incidents, duty assignments, and equipment assignments.

Ability to handle problem situations in a safe and efficient manner.

Ability to establish and maintain effective working relationships with superiors, other employees, local and state law enforcement personnel, and the general public.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from a college or university with a Bachelor's degree in criminal justice or related field, considerable supervisory experience in law enforcement, experience in park and recreation center security, or an equivalent combination of training and experience.

NECESSARY SPECIAL REQUIREMENT

Applicants must have completed Police Academy certification to apply. Possession of the appropriate class driver's license, as required by the State of Louisiana.